

## **FBLA/PBL ARIZONA, Inc.**

Board of Trustees Minutes

Date: SEPTEMBER 9, 2017

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### **OPENING**

The regular meeting of the FBLA/PBL Arizona, Inc. Board of Trustees was called to order at 9:15 am on September 9, 2017 by Julie Ellis, State FBLA Advisor.

### **PRESENT**

Debbie Cross, Elena Sobampo, Karen Klein, Mike Manion, Catherine Miranda, Flavio Martinez, Mylynda Koener, Joe Jacobson, Roger Wahler, Melana Mendoza, Shatise Flores, Bud Evans, Julie Ellis, and Chanel Dudoit (via conference call).

### **APPROVAL OF MINUTES**

Minutes approved as read.

Moved by Elena Sobampo, seconded, and approved by members present.

### **REPORTS**

#### **PBL**

Mike Manion (2017 National Leadership Conference – Atlanta summary distributed)

- 3<sup>rd</sup> largest Western Region Chapter at ASU recognized for largest increase in chapter membership.
- NAU, NAU Extended - Prescott also have chapters' now.
- Working on adding new chapters on other campuses UA, GCC for example
- Mark Creech, AZ State President PBL, Western Region PBL VP (enrolled at NAU and Central Arizona College)

#### **FBLA**

Julie Ellis

- Theme: Fuel Your Future
- Teacher Poster: Join Us Today Or Work For Us Tomorrow
- Looking at financial and methodology changes due to Dept. of Education Audit
- FBLA State Advisor officially correct title now for Julie's position.
- The Middle Level FBLA program was discussed along with the advantages of this offering. Ideas for growth, recruitment, and funding sources were brainstormed. In addition, the new AZ School Rating system was mentioned as an impetuous for having FBLA at this grade level.
- Dues change: Simple membership per person: \$20, Discount of 20% contingent on membership numbers also available
  - Projected membership drop of 1,500 as consequence of changes
  - Will look at revising for future if possible

- National membership offers on-line education services

Professional  
Division:

Debbie Cross

- Focusing on business sponsorship ideas:
  - events at state or regionals
  - Scholarships
  - FBLA Donation packages (*handout distributed*)
  - Objective test events (*handout distributed*)

## UNFINISHED BUSINESS

Arizona Cooperative Education Funds moved to new account. Originally \$'s raised by foundation before it closed.

## NEW BUSINESS

Board Member Slate:

New Members introduced: Flavio Martinez, Karen Klein  
Jane Dobbs

FBLA Program of Work:

Scheccid Flores, VP AZ Communications (*copy distributed*)

- Each state officer picked 10 companies to approach
  - Strategies discussed and input from board members offered.
- No amendments, stands as proposed

FBLA Budget  
Presentation

Julie Ellis (AZ FBLA Budget & Chart of Accounts Template & Profit & Loss Budget  
Actual vs. Actual for 7/16 to 6/17 & AZ distributed)

- None of their employees should be handling finances for FBLA
- Team Tri Leadership chosen to fiscal management FBLA, change in management driven by audit done at State Dept. Ed
- Executive Board will be checks and balances for the end process
- Logistics were discussed for these changes
- State Conferences will continue at La Poloma as contracted through 2020.
  - Lack of student affordable food was discussed. Industry involvement including sponsorship and negotiation assistance as well as FBLA/DECA license plate sales were discussed as potential ideas.
- Other FBLA Contracts discussed
  - 20-hour paraprofessional
  - 30-35 hour paraprofessional
  - Competitive events coordinator

Elena Sobampo moved to accept the budget as proposed. Motion was seconded and passed.

Information Request

Cheat sheet suggested listing acronyms for board members to facilitate understanding of material

PBL Program of Work

Mike Minion (copy of 2017/18 program of Work distributed)

- ASU Business Skills Day Returning
- Ronald McDonald house Charities McGala Event opportunity for high school volunteers

No amendments, stands as proposed

PBL Budget Presentation Mike Minion (copy of AZ Phi Beta Lambda 2017/18 Budget distributed)

- Increased budget primarily due to March of Dimes – Baby Olympics

Flavio Martinez moved to accept the budget as proposed. Motion was seconded and passed.

PBL Bylaw Changes

Mike Minion (Arizona Phi Beta Lambda Arizona, Inc. Corporate Bylaws proposed changes distributed)

Discussed but not voted upon since quorum not present.

Email vote recommended.

- Name change: Arizona PBL
- Advisor as title not director
- Budget info clarified
- Organizational structure updated
- PBL State Adviser and Officer Liaison duties detailed
- Committees updated along with approving conducting business through mail or email
- Other changes as delineated

FBLA Bylaw Changes Julie Ellis (FBLA Corporate Bylaws proposed amendments distributed)

Discussed but not voted upon since quorum not present.

Email vote recommended.

- Board of Trustees to 25 (from 22)
- Two additional industry representatives proposed
- Titles updated for membership
- Quorum requirements: Board Chair or Board Vice needed to meet
- FBLA State Adviser to serve in an assistant role
- Word “not” removed from Adviser serving language in Section 4.4

**ANNOUNCEMENTS** Meeting Schedule: November 4, March 10, June 2  
Need to have a quorum at each meeting. Please plan accordingly.

**ADJOURNMENT** Moved by Elena Sobampo, seconded, and passed unanimously.  
Meeting adjourned at 1:05 pm.